



DELHI PUBLIC SCHOOL DIBRUGARH

"Under the aegis of Delhi Public School Society, New Delhi"

A path for a child to excel today, tomorrow and forever...

Ref No: DPS/Badminton-cluster-I /25-01

To

The Principal

All Participating School

Dear Sir/ Madam ,

This is to inform you that DPS Dibrugarh , on behalf of CBSE will be hosting CBSE Cluster – I Badminton championship (Boys & Girls) for Under -14 , Under -17 and Under 19 categories from 16/08/2025 to 18/08/2025 for the academic year 2025-26 . We take the opportunity to invite you all to participate in the event and make it a grand success

You are requested to fill up the format given in Annexure - I to Annexure - VI . Duly filled format may be forwarded through e-mail on or before 12/07/2025 , so that all necessary arrangements can be made in advance.

E-mail Address : sports2025@dpsdibrugarh.org

Yours sincerely

Mrs. Probhati Biswas

Principal



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HOST SCHOOL DETAILS

1. Name of the Event	CBSE Cluster – I Badminton tournament 2025-26
2. Date	16/08/2025 to 18/08/2025
3. Reporting Place / Date	School Campus 15/08/2025 from 1pm onwards (Please Note only dinner will be provided on 15/08/2025)
4. Age group	Under 14 , Under – 17 , Under – 19 (Boys & Girls)
5. School Address	Delhi Public School , Dibrugarh ,Airforce Road , Dibrugarh , Assam 786012
6. Email	sports2025@dpsdibrugarh.org
7. Organizing Principal	Mrs. Probhati Biswas (Contact No: 6000901001)
8. Organising Secretary	Ms. Doly Baruah (Contact No. 8011962742)
9. Events Coordinator	Ms. Priyanka Chetry (Contact No. 8486937247)
10. Nearest Railway station and Airport	Dibrugarh Banipur Railway station (9.1 KM) Dibrugarh town railway station (12.7 KM) Mohanbari Airport (6.7 KM)
11. Transports Incharge	Mr. Avimanyu Bose (Contact Details: 8876259969) NOTE: To and fro conveyance facility will be made available from the Dibrugarh Railway station and Mohanbari Airport, if prior information is given. Rs. 100/- per team will be charged for the same.
12. Arrival of team	15/08/2025 from 1pm onwards Note: Dinner will be the only meal served on 15/08/2025)
13. Coach / Manager meeting	15/08/2025 (6:30pm)
14. Inauguration Ceremony	16/08/2025 (8:30am)
15. Closing Ceremony	18/08/2025.

16. Security Deposit	<p>ONLY CASH WILL BE ACCEPTED FOR –</p> <ol style="list-style-type: none"> 1. Security money – Rs 2000/- (Refundable) 2. Fooding Charge 3. Accommodation Charge
17. Accommodation	Teams will be provided accommodation in the school premises from 15/08/2025 , 1pm onwards
18. Essentials	<p>All teams are requested to bring lock and key , torch, School uniform and one school flag per team.</p> <p>All teams are requested to carry their own equipments</p>
19. Travel plan.	All teams are requested to submit the attached travel plan by 12/08/2025 for better organization.



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IMPORTANT INFORMATION

1. No team will be permitted to play unless accompanied by a teacher /coach at the venue. No team will be allowed to participate without coach, team manager, physical education, teacher designated by participating school principal.
2. In case of girl participant, one of the accompanying officials must be female.
3. Any non - designated person accompanying the team will not be entertained for any matter at the venue at will not be permitted to stay in the premises.
4. In case the player / team is accompanied only by the parents, it should be informed by the Principal of the participating school in writing. No team shall be accompanied by more than two officials.
5. Whatsoever the reason may be , on the spot entry and late entry will not be entertained.
6. All the supporting papers verifying the age of the player Under 14 years should be Born on or after 01.01.2012 , Under 17 years: Born on or after 01.01.2009 , Under 19 years: Born on or after 01.01.2007.

The players right to participate forfeits if he or she failed to produce the paper supporting the eligibility in original on demand, incomplete information in any respect is liable for disqualification of the team.

IT SHALL BE MANDATORY :

- i) To provide the documents for verification in original if asked for.
- ii) To supply the team photo with school principal along with the entry proforma, countersigned by the concerned Principal.

9) Any team player not fulfilling the eligibility criteria before the commencement of the tournament shall not be permitted to participate.

10) All matches at cluster level should be played on knockout basis.

11) It is not obligatory on part of the organizing school to provide food and transport facility to school / team making their own stay arrangement. Also, it is the responsibility of the school / team staying outside to collect the information in regard to match/ fixture /program, etc.

12) Withdrawal from Tournament

If a school, after filling-in its entry, wishes to withdraw from a tournament/ meet, it shall give a written request of its intention to do so to the organizing school.

School withdrawing without informing/ requesting the organizing school, will be penalized with a penalty or Rs.1000/-. The penalty will be collected by the organizing school.

13) **Disqualifications**

A player/ team may be disqualified/scratched for the following reasons.

- (a) If ineligibility of any member of the team is detected, the entire team shall be disqualified.
- (b) Inclusion of non-bonafide student in the team.
- (c) Use of abusive language by the player or accompanying official.
- (e) Misbehavior with players/officials by the player or accompanying official.
- (f) Indiscipline at the place of stay by the player or accompanying official.
- (g) Damaging the school property.
- (h) Indiscipline during the Opening and Closing ceremonies by player or accompanying official.

The organizing school shall not share the Eligibility Proforma or any other paper of a team with anyone, who lodges the protest. It is only prerogative of the Jury of Appeal to verify all the documents.

14. Meeting of team manager and coaches will be held on: 15/08/ 2025 at 6:30pm at school premises

15. IDENTITY CARD :

Each school must issue identity card to every player of its school, duly attested by school principal, the identity card must be surrendered to respective organizers at the time of reporting / registration.

- 16. All participating schools / players must attend opening ceremony in their school uniform.
- 17. Escort coach / manager shall be held responsible for their students' behavior. The same shall be reported to their school principal/ management if required.
- 18. At the time of event in progress only participating or qualified student / player shall be entitled to enter the field arena. Other student players shall be expected to stay out of field arena.
- 19. Team must give the attendance in first call i.e 45 min prior to schedule time of the event.
- 20. It is mandatory for all the schools to deposit the total payable amount for all the days of competition, as per CBSE norms at the time of reporting.
- 21. Student movement after 10:30pm without permission outside the accommodation room is not allowed.
- 22. It is mandatory for all the coaches and managers to stay with their students in the allotted accommodation room.
- 23. Bringing or use of tobacco packets, cigarette and liquor is strictly prohibited in school campus.
- 24. If any coach / manager / students is found drunk or smoking in campus, his / her team shall be disqualified with immediate effect, and same will be informed to their school principal.
- 25. Only vegetarian meals will be served in school campus.
- 26. The host school shall not be responsible for any incident that happened out of the school campus during outing of any coach / manager /team.
- 27. Participants should not bring jewellery or any other expensive item / gadget to the campus during the tournament. Mobile phone must not be misused.

28. Each participating team will submit the following document in hard copy to the registration committee on arrival at the registration desk .

a) Attested photocopy of birth certificate issued by the state government duly attested by head of the institution.

b) The team photo with the principal and photo of the coaches / manager in the given format duly attested by the principal.

c) Online participants entry Performa.

d) Provide original documents for verification (if asked for)

29) Matches will be conducted only on feather shuttle .



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GUIDELINES FROM CBSE WEBSITE

1. CBSE Inter-School Badminton Tournament will be conducted according to the latest and revised rules of Badminton Association of Indian (BAI) with modifications wherever applicable.
2. Every school can send one team comprising of maximum four players, in Under 14, Under 17 & Under 19 yrs separately in Boys" & Girls" category.
3. All the participants must carry their valid age proof certificate and school/CBSE Board Identity-card.
4. All the matches must be played on indoor courts with proper lighting arrangements.
5. In Team Championship, the order of play shall be: Singles – Doubles – Singles.
6. All the matches that are played on "league basis" – shall be of best of one game of 31 points with change of side at 15 points. The player that reaches first at 31 points, wins the match.
7. All the matches that are played on "knock-out basis" – shall be of best of three games of 15 points each, & a match is won with the difference of 02 points. In case, of 14 – all; the game shall continue; however, the player that reaches first at 19 points wins the match.
8. At Zone Level all the matches will be played strictly on knock-out basis. In case the numbers of teams in a particular age category are less, the championship in that category may be organized on league cum knock out basis.
9. No change shall be permitted in the composition of team from Zonal Level to National Level.
10. The school Organizing Zone level competition shall take a Group Photo of the teams that have qualified to participate in National level competition. The photo shall be signed by the host school Principal and forwarded to the school organizing next level of competition along with the original entry Performa.
11. National Championship will be conducted on League cum knock-out basis for which all the teams will be divided into different pools.
12. At National level, one day of the Championship shall be dedicated exclusively to the Individual Championship.
13. At National level: All the teams reporting may be divided into different pools in such a way that by and large no pool is of less than four teams. From each pool, the two teams emerging on top will qualify to play the knock-out stage matches.

ANNEXURE- I

CBSE CLUSTER -I BADMINTON TOURNAMENT (BOYS & GIRLS) 2025-26

TRAVEL PLAN

MANDATORY : To be filled by participating school and sent on or before 12/08/2025.

NAME OF THE SCHOOL	
CONTACT NUMBER	
COMPLETE POSTAL ADDRESS	
EMAIL ADDRESS	
NAME OF THE TEACHER/MANAGER/COACH	
MODE OF TRANSPORT	TRAIN / BUS / FLIGHT
TRAIN NO / FLIGHT NAME / BUS NAME	
ARRIVAL DATE & TIME AT DIBRUGARH	
DEPARTURE DATE & TIME FROM DIBRUGARH	
NO. OF PARTICIPANTS	
NO. OF COACH / MANAGER	
OTHER DETAILS IF ANY	

SIGNATURE OF PRINCIPAL WITH STAMP

ANNEXURE- II

Details of coaches / managers accompanying the BADMINTON cluster – I Team (Max two)

Name of the Coach Male Coach: Female Coach: Contact No.:	Photograph attested by the Principal
Name of Team Manager Male: Female: Contact No.	Photograph attested by the Principal

Date: -----

Signature of Principal with Stamp

ENTRY PROFORMA

NAME & ADDRESS OF THE SCHOOL :

.....
.....

SCHOOL NO. CBSE AFFILIATION NO :..... CONTACT NO. OF THE SCHOOL.....

AGE U-14 YEARS, U-17 YEARS , U-19 YEARS (BOYS / GIRLS)

SL NO	NAME OF PARTICIPANT	FATHER'S & MOTHER'S NAME	DOB	CLASS	CBSE UID NO.	STAMP SIZE PHOTO ATTESTED BY PRINCIPAL

SIGNATURE OF PRINCIPAL WITH STAMP

ANNEXURE- IV

TEAM PHOTOGRAPH WITH PRINCIPAL & COACH/ MANAGER

(On School Letter head)

NAME & ADDRESS OF THE SCHOOL :

.....

SCHOOL NO. CBSE AFFILIATION NO : CONTACT NO. OF THE
SCHOOL.....

(PASTE PHOTOGRAPH HERE)

SIGNATURE OF PRINCIPAL WITH STAMP

CONFIRMATION FOR ACCOMODATION

NAME & ADDRESS OF THE SCHOOL :

.....
.....

DURATION OF ACCOMODATION REQUIRED FROM : TO

TOTAL NO. OF GIRLS : TOTAL NO. OF BOYS :

TOTAL NO. OF ACCOMPANYING TEACHERS/ COACH/ MANAGER :

MALE FEMALE

NOTE:

- The accompanying teacher/coach/ manager shall be responsible for the behavior of participants and loss of any personal belongings during the stay.
- Accommodation will be provided only for the participant and coaches/manager / teacher mentioned above. Extra accompanying person cannot claim accommodation. They may take help of the staff to arrange private accommodation.

SIGNATURE OF PRINCIPAL WITH STAMP

ANNEXURE- VI

**PROFORMA OF LETTER FOR SENDING CONSENT OF PARTICIPATION TO THE ORGANIZING
SCHOOL**

(ON SCHOOL LETTER HEAD)

To

The Principal

Delhi Public School , Dibrugarh

CBSE Cluster -I Badminton Championship 2025-26

Subject : Consent of participation in CBSE Cluster – I 2025-26 championship

Dear Madam

This is to confirm that our school ()
would be participating in the CBSE Cluster – I Badminton Championship 2025-26 under 14 (Boys/
Girls) , Under 17 (Boys/ Girls) , Under 19 (Boys / Girls) being organised by your school .

Your Sincerely

Principal

Signature with Stamp .